



**South Shore Dental Care, P.C.**

**Dr. Dory Stutman**  
**Dr. Khalida Stutman**

4600 SUNRISE HWY • MASSAPEQUA PARK NY 11762

**MEDICAL HISTORY**

**DENTAL INSURANCE**

DATE \_\_\_\_\_  
PATIENT NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_  
CELL PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_  
EMPLOYER \_\_\_\_\_  
S.S.# \_\_\_\_\_ BIRTH DATE \_\_\_\_\_  
SEX  MALE  FEMALE MARITAL STATUS \_\_\_\_\_

DENTAL INSURANCE (PRIMARY) \_\_\_\_\_  
SUBSCRIBER NAME \_\_\_\_\_  
INSUREDS EMPLOYER ADDRESS \_\_\_\_\_  
GROUP # \_\_\_\_\_  
SUBSCRIBER S.S.# \_\_\_\_\_ D.O.B. \_\_\_\_\_  
INSURED WORK # \_\_\_\_\_  
DENTAL INS. (SECONDARY) \_\_\_\_\_  
SUBSCRIBER S.S.# \_\_\_\_\_ D.O.B. \_\_\_\_\_  
SUBSCRIBER NAME \_\_\_\_\_  
PHYSICIAN NAME \_\_\_\_\_  
PHYSICIAN NUMBER \_\_\_\_\_  
WHO MAY WE THANK FOR REFERRING YOU ? \_\_\_\_\_

SIGNATURE OF THE PERSON RESPONSIBLE FOR PAYMENT OF THIS ACCOUNT. **X** \_\_\_\_\_

REASON FOR TODAY'S VISIT. \_\_\_\_\_

**MEDICAL HISTORY** - Certain illnesses and drugs may make it necessary to alter our treatment. In our endeavor to render the best possible oral health care to you, it is necessary to have the following information.

**HAVE YOU EVER OR NOW HAVE** (Please check yes or no):

- |   |  |  |
|---|--|--|
| <b>Y N</b>  | <b>Y N</b>   | <b>Y N</b>   |
| <input type="checkbox"/> <input type="checkbox"/> Allergies to Medicine   | <input type="checkbox"/> <input type="checkbox"/> Diabetes                   | <input type="checkbox"/> <input type="checkbox"/> Kidney Disease           |
| <input type="checkbox"/> <input type="checkbox"/> Allergy to Penicillin   | <input type="checkbox"/> <input type="checkbox"/> Drug or Alcohol Abuse      | <input type="checkbox"/> <input type="checkbox"/> Leukemia                 |
| <input type="checkbox"/> <input type="checkbox"/> Anemia                  | <input type="checkbox"/> <input type="checkbox"/> Emotional Disturbance      | <input type="checkbox"/> <input type="checkbox"/> Mental Retardation       |
| <input type="checkbox"/> <input type="checkbox"/> Arthritis               | <input type="checkbox"/> <input type="checkbox"/> Epilepsy                   | <input type="checkbox"/> <input type="checkbox"/> Oral Ulcers              |
| <input type="checkbox"/> <input type="checkbox"/> Asthma                  | <input type="checkbox"/> <input type="checkbox"/> Eye Problem                | <input type="checkbox"/> <input type="checkbox"/> Orthopedic Problems      |
| <input type="checkbox"/> <input type="checkbox"/> Bladder Conditions      | <input type="checkbox"/> <input type="checkbox"/> Excessive Bleeding Problem | <input type="checkbox"/> <input type="checkbox"/> Pacemaker                |
| <input type="checkbox"/> <input type="checkbox"/> Blood Pressure Problems | <input type="checkbox"/> <input type="checkbox"/> Fainting or Dizziness      | <input type="checkbox"/> <input type="checkbox"/> Pneumonia                |
| <input type="checkbox"/> <input type="checkbox"/> Blood Transfusions      | <input type="checkbox"/> <input type="checkbox"/> Frequent Infections        | <input type="checkbox"/> <input type="checkbox"/> Rheumatic Fever          |
| <input type="checkbox"/> <input type="checkbox"/> Birth Defects           | <input type="checkbox"/> <input type="checkbox"/> Hay Fever                  | <input type="checkbox"/> <input type="checkbox"/> Scoliosis (Curved Spine) |
| <input type="checkbox"/> <input type="checkbox"/> Bone or Joint Problems  | <input type="checkbox"/> <input type="checkbox"/> Hearing/Speech Problem     | <input type="checkbox"/> <input type="checkbox"/> Sickle Cell Anemia       |
| <input type="checkbox"/> <input type="checkbox"/> Brain Injury            | <input type="checkbox"/> <input type="checkbox"/> Heart Murmur/Heart Defects | <input type="checkbox"/> <input type="checkbox"/> Sinus Problems           |
| <input type="checkbox"/> <input type="checkbox"/> Bruising Easily         | <input type="checkbox"/> <input type="checkbox"/> Heart Surgery              | <input type="checkbox"/> <input type="checkbox"/> Thyroid Problems         |
| <input type="checkbox"/> <input type="checkbox"/> Cancer or Malignancies  | <input type="checkbox"/> <input type="checkbox"/> Hemophilia                 | <input type="checkbox"/> <input type="checkbox"/> Tuberculosis             |
| <input type="checkbox"/> <input type="checkbox"/> Cerebral Palsy          | <input type="checkbox"/> <input type="checkbox"/> Hepatitis or Liver Disease | <input type="checkbox"/> <input type="checkbox"/> Ulcers/Stomach Problems  |
| <input type="checkbox"/> <input type="checkbox"/> Chronic Headaches       | <input type="checkbox"/> <input type="checkbox"/> HIV Positive               | <input type="checkbox"/> <input type="checkbox"/> Venereal Disease/Herpes  |
| <input type="checkbox"/> <input type="checkbox"/> Cleft Lip/Palate        | <input type="checkbox"/> <input type="checkbox"/> Implants                   | <input type="checkbox"/> <input type="checkbox"/> Other _____              |
| <input type="checkbox"/> <input type="checkbox"/> Convulsions/Seizures    | <input type="checkbox"/> <input type="checkbox"/> Jaundice                   |  |

Do wounds heal slowly or present complications?  Yes  No  
Presently taking medication? (Please Specify) \_\_\_\_\_  
Presently under a physician's care?  Yes  No  
When was your last physical exam? \_\_\_\_\_  
Have you ever been hospitalized? Date (s) \_\_\_\_\_ Reason (s) \_\_\_\_\_  
Have you ever had x-ray treatment or chemotherapy?  Yes  No  
Please describe any current medical treatment including drugs, pending surgery, recent injuries or any other information I should be aware of that has not been covered: \_\_\_\_\_



## NEW PATIENT ACCOUNT INFORMATION

*Who is responsible for the dental investment?*

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Last Name	First Name	M.I.	
ADDRESS	CITY	STATE	ZIP
( )	( )		
CELL PHONE NUMBER	HOME NUMBER	EMAIL ADDRESS	
S.S.#	DRIVER'S LICENSE ID#		

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### ***First Visit Examination and Payment Information: Policies and Agreement***

***We accept payment by: CASH, CHECK, VISA, MASTERCARD, AMERICAN EXPRESS, DISCOVER, CARE CREDIT***

Initial visit entails a comprehensive dental examination to formulate a thorough diagnosis and treatment plan. The examination includes a full series of intraoral radiographs, photographs or limited treatment if needed to relieve pain or discomfort.

- I authorize any intraoral radiographs, photographs and supportive documentation necessary for a complete diagnosis and proper dental treatment.***
- I authorize the release of any necessary information including the diagnosis and records of treatment to third party payers and/or other health practitioners.***

Patients with insurance are expected to pay the **copayment and deductible at the time of service**. Patients without insurance are expected to pay the **pre-determined fee at the time of service**.

Your insurance coverage is a contract **between you and your insurance company, not our office**. Insurance companies reimburse at various amounts based on each individual contract. **HAVING INSURANCE IS NOT A SUBSTITUTE FOR PAYMENT OR CHARGES AND YOU ARE RESPONSIBLE FOR FULL PAYMENT OF YOUR ACCOUNT WITHIN 45 DAYS OF SERVICE, REGARDLESS OF THE STATUS OF ANY INSURANCE CLAIM.**

- I have read and understood the above policies and authorizations. I agree to be ultimately responsible for all services rendered on my behalf or my dependent.***

X \_\_\_\_\_

Signature of patient or parent of minor

X \_\_\_\_\_

Date



**INSURANCE AGREEMENT**

Thank you for choosing South Shore Dental Care for your dental health needs. Excellence in dentistry and patient satisfaction are our utmost priority. It is our goal to provide you with the best quality dental treatment.

As a service to our patients, we will prepare all of the necessary insurance forms. However, we remind you that your policy is an agreement between you or your employer and your insurance company, not between your insurance company and our office.

We can make no guarantee of any estimated coverage, but we will do our best to see that you receive your maximum benefits. Please keep in mind that you are responsible for your total obligation should your insurance benefits result in less coverage than anticipated. If you would like to know what your expected coverage will be, we will submit a pretreatment estimate. Your insurer will generally send a detailed response within four to six weeks.

I acknowledge that I have read the above statement.

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Signature

Date

**APPOINTMENT POLICY**

Because we reserve time exclusively for each patient, we ask that, if possible, you not change your appointment. If you can't keep your scheduled appointment, we require a minimum of 48 hours notification so we can make your reserved time available for other patients. To notify us of any change, please call our office during business hours or leave us a message.

In order to maintain the most efficient schedule for our patients, our Appointment Policy is as follows:

- Broken appointments (without 48-hour notification) may incur a fee of **\$75.00 per scheduled hour**.

I acknowledge that I have read the above statement.

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Signature

Date

**PHOTOGRAPHY AGREEMENT**

Dr. Stutman often takes photographs for the purpose of case documentation, laboratory communication, continuing education, lectures and slide presentations, as well as various dental articles and publications including before and after photos on our website.

I hereby grant permission to South Shore Dental Care, to use any and all photography for the purposes stated above. I also acknowledge that this is done voluntarily and without compensation.

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Signature

Date

## NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT

I understand that under the Health Insurance Portability & Accountability Act of 1996 (“HIPAA”), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- Obtain payment from third –party payers.
- Conduct normal healthcare operations such as quality assessments and physician certifications.

I acknowledge that I have received your Notice of Privacy Practices containing a more complete description of the uses and disclosures of my health information. I understand that this organization has the right to change its Notice of Privacy Practices from time to time and that I may contact this organization at any time at the address below to obtain a current copy of the Notice of Privacy Practices.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Relationship \_\_\_\_\_

**OFFICE USE ONLY**

I attempted to obtain the patient’s signature in acknowledgement on this Notice of Privacy Practices Acknowledgement, but was unable to do so as documented below:

Date: \_\_\_\_\_ Initials: \_\_\_\_\_ Reason: \_\_\_\_\_